

Commerce & Trade Action Team
Meeting Notes
May 19, 2005

Attendance

John Stoker, Pauline Misjak, Lark Samouelian, and Tim Hoeffner

**Meeting
Overview**

John opened discussion. The notes from the previous meeting were reviewed and accepted. There was a continuation discussion on how to conclude the implementation and select a champion to provide leadership to MI-ACT.

Meeting Notes

It was recommended the following persons represent the Team in the meeting with Director Jeff on June 22, 2005.

Tim Hoeffner, Tony Kratofil, Cheryl Rooker, Phil Kazmierski and John Stoker.

Otherwise, this wasn't much of a meeting!

**Action
Items**

Subcommittees will prepare reports for the next meeting.

**Proposed
Agenda Items
Next Meeting**

1. Welcome any new members and orientation to team
2. Review subcommittee work and discuss final list of candidates in preparation for Gloria Jeff meeting (June 22, 2005).
3. Pat to report on NBEST coalition
4. The next meeting is scheduled for June 16, 2005, 9:30 at the Aeronautics Center in Lansing.